



Information and Communication Technology (ICT)

YEAR K- 2 ACCEPTABLE USE AGREEMENT

15 February 2024

Dear Parents/Carers,

To develop a responsible attitude when using ICT and electronic equipment and to keep up to date with changing technology, we would ask all parents/carers and students to read and sign our ICT agreement.

This agreement is a promise, on behalf of the student, to behave appropriately, courteously and cooperatively in all situations when using ICT electronic equipment. Teachers will discuss the rules outlined but we would appreciate your support in also discussing them with your child. Students and parents are required to sign the agreement and return it to their class teachers.

The students will only be permitted to use the ICT equipment in the school once this agreement has been signed and returned.

Please note that while every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online content, while using the Department's online services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter internet content accessed by your child at home or in locations away from school. The Department recommends that parents monitor their child's use of technology and keep communication open with your child to ensure your child knows to tell a trusted adult if they see something that scares them or is inappropriate on the internet.

The department also recommends the use of appropriate internet filtering software. For more information, resources, advice and tips, visit the Cybersmart website;

www.esafety.gov.au/education-resources/iparent

The Cybersmart program provides a range of cybersafety materials for parents and their children about safety online.

If you have any concerns, please discuss this with your class teacher.

Please return the attached page to your child's class teacher.

Thank you for your cooperation,

Woodport Teachers



**K – 2 Information and Communication Technology (ICT)
and Digital Devices
Student Acceptable Use Agreement**

Years K-2 Code of Behaviour

- I will keep all food and drink away from the chromebook/laptop/iPads/smart board
- I will use the computers and iPads only when I have the teacher’s approval
- I will follow the teacher’s instructions when using the computers and iPads
- I will stay safe by not giving my personal information to strangers
- I will not tell anyone my password and will only use my password
- I will turn off and hand in my mobile device to the front office every morning and collect it in the afternoon
- I understand that at no time during the school day am I permitted to use my mobile device (including smart watch) unless I have been given specific permission from the principal
- If I see or hear anything on a website or receive any messages that I don’t like or makes me feel unsafe, I will turn off the monitor and tell the teacher immediately

I understand that the use of Woodport’s ICT equipment, network and the internet is a privilege and not a right. Failure to honour this agreement will result in the loss of my privileges to use the computers for a period of time to be determined.

Information and Communication Technology – Year K - 2

Student’s name: Class:

Signature of student:

I have read and discussed this agreement with my child.

Parent’s name:..... Signature:.....

Date: