



Meeting Minutes

Date: Monday, 18 March 2024
 Time: 7:00pm – 8:30pm
 Location: Woodport Public School, staff room
 Meeting chairperson: Lidia Catalano, P&C President
 Minute taker: Ian Renowden, P&C Secretary
 Meeting cadence: Monthly – third Monday of every month
 Meeting attendees: Financial Members and Parents
 Toni Timewell, Deputy Principal Woodport Public School
 Apologies: Judy Boland, Principal Woodport Public School
 Georgia Carroll, P&C Treasurer
 Sharris Smith, P&C Sub-Committee Head

Item	Comment	Member
Acknowledgement of Country performed by Lidia Catalano Welcome, introductions and apologies noted.		
Item 1 Confirmation of Minutes from previous meeting	Minutes from previous meeting reviewed and actioned	Ian Renowden
Item 2 Review of Actions from previous meeting.	Actions reviewed and updated per Action Log.	Lidia Catalano
Item 3 President's Report	<ul style="list-style-type: none"> Thank you to the two major donors of this year's Easter Raffle. Thank you to everyone involved in organising this year's Easter Raffle, it has been a big success, and special recognition to Katie Leeds and Sharris Smith for wrapping all the Easter Raffle prizes. 	Lidia Catalano

	<ul style="list-style-type: none"> Shout out to Georgia Carroll for her work on the Bendigo Bank application – we’re almost there with an update next month. 	
Item 4 Treasurer’s Report	<p><u>February 2024</u></p> <p>Cheque account – \$34,966.48 Online Saver / Cashbook balance - \$164.76 Term Deposit – \$6,461.00 Cashbook balance - \$41,592.24</p>	Ian Renowden for Georgia Carroll
Item 5 Principal’s Report	<ul style="list-style-type: none"> NAPLAN for Years 3 and 5 students is nearly complete. We will conclude with numeracy this week. We have lodged a grant submission in The Schools Upgrade Fund Round 2 for \$360,000.00 to meet the costs of important infrastructure projects or major refurbishments/upgrades. The submission is to upgrade the school canteen and two areas of playground 3 (small soccer/futsal court) and the sand pit area. Successful submissions will be announced in mid-April 2024. Feeling hopeful! Through the Commonwealth’s Student Wellbeing Boost initiative, every school across the State has received funding for extra mental health and wellbeing resources. After much thought, Woodport Public School has engaged The Anxiety Project to provide valuable education to teachers, parents and students around this anxiety. Thank you to Sharris and the fundraising team for all their efforts with the Easter Raffle. Trading of School Development days in Term 4 details discussed. Staffing Updates provided including Kim King will remain on leave next term and Elise Annabel will remain in her position. David Day has officially resigned from the Department meaning sometime in the near future there will be an Assistant Principal position advertised. (panel member required – Rosie or Ian). Karen Kirby has been on unexpected leave and not sure how long this will continue. Michelle Sol doing an excellent job on 4K ensuring continuity of normal program. Upcoming event dates for noting: <ul style="list-style-type: none"> Harmony Day –Thursday 21 March 2024; Year 6 Elevate test – tomorrow 9:00am-1:30pm; Years 3-6 Cross Country – Tuesday 9 April (9:15 -11:15am); PBL Rewards Day – April 	Toni Timewell

	<ul style="list-style-type: none"> ○ ANZAC Day Assembly –April ○ ANZAC Day March – 25 April at 5:00am. Terrigal Branch will involve our school choir plus any student K-6 who would like to march. 	
<p>Item 7 Sub-committee's Report</p>	<p>Events discussed with P&C as follows:</p> <ul style="list-style-type: none"> ● Trivia Night / Christmas Market to be investigated further by sub-committee and report back next P&C meeting. ● Proposal to move from two discos to one larger disco in the last two weeks of term 1 or 2. (See Actions). ● One additional fund raiser to be added to 2024 to offset Olympathon. ● Platform discussion on donations for the Olympathon: <ul style="list-style-type: none"> ○ Katie Leeds to investigate Shopify option; ○ Other P&C members to investigate platforms; ○ Option to use Colour blast platform – Bec Law to investigate further; 	<p>Bonnie Doolan for Sharris Smith</p>
<p>Item 8 General Business</p>	<ol style="list-style-type: none"> (1) Venue for next meeting scheduled Monday 20 May 2024 to be held at ELC – Lidia to book room. (2) Facebook page for Parent Helpers to be rebranded as Woodport P&C Association Page. (3) Proposal for a Garden Maintenance Project discussed with decision for P&C to move forward with this. Lidia to speak to Bunnings and Ian to speak to Kincumber Sand & Soil on potential donations. 	<p>Lidia Catalano</p>

Meeting Closed at 8:35pm.